



Latchingdon C of E Primary School
The Street, Latchingdon
Chelmsford, Essex CM3 6JS
Telephone 01621 740328



AIM HIGH TO BE THE BEST

Dear Parents

Thank you for bringing your children for the transition visits this week, I hope they are all enjoying them.

This year we have had to alter our usual procedures for starting reception children. While they are part time the children will be entering and leaving via the bottom playground gate.

Week commencing Monday 14th September the children should be brought to the playground gate at 8.45am and collected at 12 noon.

Week commencing Monday 21st September children should be brought to the playground gate at 8.45am they will have lunch with us and you can collect them at 1.30pm.

Week commencing 28th September onwards the children will be with us full time. 8.35am – 3pm for surnames A-H and 8.45am – 3.10pm for surnames I-Z and school bus children.

If you would like your child to have a school lunch please book on www.schoolmoney.co.uk using the password sent to you. The meals must be ordered by the Thursday before the week they are wanted.

I have attached a copy of the Arrangements for September letter with information including start and finish times for full time pupils.

Yours sincerely

Mrs. Strathern
Class Teacher