



Latchingdon C of E Primary School
The Street, Latchingdon
Chelmsford, Essex CM3 6JS
Telephone 01621 740328



Sunday 17th July 2022

Dear Parents and Carers,

We are all aware that there are particularly high temperatures expected on Monday and Tuesday of next week. The Department of Education say that, 'We aren't advising schools to close during high temperatures...' When there are particularly high temperatures, we can all do things to help children, in school.

Parents and Carers should:

1. Provide their children with sun hats/caps. Those with wide brims are good for reducing the risk of sunburn.
2. Apply sunscreen (at least factor 15 with UVA protection) to their children, before they attend school.
3. Send their children into school with named bottles/tubes of sunscreen (at least factor 15 with UVA protection) for their children to apply before the start of lunchtimes.
4. Ensure that school has been told of any and all medical conditions that may be adversely impacted by high temperatures.

When children are indoors we will:

1. monitor the internal temperature
2. open windows as early as possible in the morning before children arrive and if needed, overnight to allow stored heat to escape from the building
3. almost close windows when the outdoor air becomes warmer than the air indoors – this should help keep the heat out while allowing adequate ventilation
4. close indoor blinds or curtains, but not let them block window ventilation
5. keep the use of electric lighting to a minimum
6. switch off all electrical equipment, including computers, monitors and printers when not in use
7. if possible, use those classrooms or other spaces which are less likely to overheat, and adjust the layout of teaching spaces to avoid direct sunlight on children
8. encourage children to eat normally and drink plenty of cool water

Latchingdon C of E Primary School fully complies with information legislation. For the full details on how we use your personal information please click <https://latchingdonprimary.co.uk> or call 01621 740328 if you are unable to access the internet.

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When children are outdoors we will:

1. monitor the external temperature
2. ensure children do not take part in vigorous PE
3. encourage children playing outdoors to stay in the shade as much as possible
4. encourage children to wear their sun hats/caps
5. encourage children to apply their sunscreen
6. provide children with plenty of water and to drink more than usual
7. limit the time that children spend outside, if we judge this necessary.

The above is

1. In line with advice and guidance from the Department for Education.
2. In addition to monitoring weather forecasts.
3. In addition to support which may given to individual children, may be given because of any medical condition they may have or symptoms that they may show.
4. In addition to any other action we may take if guided or directed to do so by our trust and/or Essex County Council.

I do hope that the above is clear and shows how, by working together, children can be supported to be as comfortable and as safe as possible during times of particularly high temperatures.

Best Regards,

Mrs J. Kemp

Headteacher

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